

# OYENIRAN AYOOLA ABDULAFEEZ

Clinical Coding | Documentation | Medical Statistic | Filing and Retrieving | Medical Billing | EHR

*I am a licensed health information manager who can deliver excellent result in the field of practice and raise the reputation of your establishment. I am also an experienced NHIS/HMO personnel.*

## CONTACTS



+2348109888773



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6,Omoniyi Str , Olorunsogo  
Estate , Sawia , Ibadan.

## COMPUTER SKILLS

- Ability to work in a computerized environment
- Comprehensive knowledge of computer packages e.g., Microsoft Word, Outlook, Excel, Paint, Access, SPSS etc.
- Sending and receiving of emails
- Creating presentations and Report writing.

## CUSTOMER SERVICE

- Relationship building
- Positive language
- Good writing skill
- Effective questioning
- Proper documentation
- Customer satisfaction

## PERSONAL SKILLS

- Confidentiality
- Excellent communication skills
- Dependability
- Conflict Resolution
- Leadership Trait
- Innovative
- Accountability

## CERTIFICATE ACQUIRED

1. **School of health information management, university college hospital, Ibadan, Oyo state**
  - ND & HND in health information management
  - NYSC certificate
  - Health Information Management Practicing License
2. **Ikire-ile Community senior grammar school**
  - O'level certificate (NECO)
3. **Ede Muslim junior secondary school**
  - Junior secondary school certificate
4. **Baptist practicing primary school Ede, Osun state**
  - Primary school certificate

## PERSONAL DETAILS

• DOB	MAY 10 1991
• STATE OF ORIGIN	OSUN STATE
• LOCAL GOVERNMENT	OLAOLUWA LOCAL GOVERNMENT AREA
• HOME TOWN	OGBAAGBA
• RELIGION	ISLAM
• RESIDENTIAL TOWN	IBADAN

## SCHOOL ATTENDED

• Baptist practicing primary school Ede, Osun State	1996-2003
• Ede Muslim junior secondary school	200-2006
• Ikire-ile Community senior grammar school	2012
• School of health information management, university college hospital, Ibadan	2016
• School of health information management, university college hospital, Ibadan	2019

## PROFESSIONAL EXPERIENCE/ PRACTICALS/SIWES

- Student industrial working experience scheme at University teaching hospital, Ilorin, kwara state 2014
- Industrial Training at Adeoyo maternity teaching hospital, Ibadan, Oyo state 2016
- Student industrial working experience scheme at University College Hospital, Ibadan, Oyo State 2018
- Monthly school routine practical at Ministry of health, Ibadan north local government, Ibadan, Oyo state 2018
- Primary health care practical at Agbongbon health centre, Ibadan, Oyo state 2014
- Manager at king's grace global interlinks a travelling agent company in Ibadan. 2018
- Medical Record officer at Rufus Giwa memorial hospital, okeagbe, akoko, ondo state 2020 [NYSC]
- Health Information Manager, Agugu central Hospital ibadan 2021
- Hospital Administrator at Ona Ara Hospital Ibadan. 2022
- Head of Department at Ibadan College of Health Technology 2023

## REFERENCES

- Available on request.