

IFEYEMI OGUNTUNDE

Tel: 0706 238 2482 |E-mail: oifeyemi@gmail.com

LinkedIn: <https://www.linkedin.com/in/ifeyemi-oguntunde-bb951015a/>

WORK EXPERIENCE

TANKO BEJI & CO – NYSC Associate

JANUARY 2020 - DATE

- Represented clients in matters cutting across diverse areas including Enforcement of Judgments, Election Petitions, Commercial disputes and Land disputes
- Acted as company secretary to financial institutions, advising them on matters and taking minutes of meetings
- Conducted extensive legal research in different areas of law.

MUSIBAU ADETUNBI & CO – Legal Intern

SEPTEMBER 2019 – OCTOBER 2019

- Prepared search reports
- Conducted extensive legal research on Taxation, Family law and Company law
- Drafted letters and agreements
- Read and reviewed cases on Taxation

LATEEF FAGBEMI & CO - Legal Extern

MAY 2019 – JUNE 2019

- Conducted legal research for lawyers
- Drafted legal documents for lawyers

ABIKE CHAMBERS - Legal Intern

MARCH 2018 – OCTOBER 2018

- Endorsed case files after court sessions
- Assisted in preparing case update for clients
- Proofread drafted processes and letters for punctuation and other errors
- Entered data in Microsoft Excel spreadsheet for easier analysis

EDUCATION

NIGERIAN LAW SCHOOL, LAGOS CAMPUS

B.L

NOVEMBER 2018 – AUGUST 2019

- Conducted PowerPoint presentations on behalf of a group of about 150 students
- Member of the legal research team for the moot and mock presentation
- In charge of the compilation of group tasks for a group of about 150 members.

UNIVERSITY OF IBADAN

LL.B.

JANUARY 2013 – FEBRUARY 2018

- Participated in, and won literary and debating competitions
- Led groups and class activities
- Took modules in Company Law, Jurisprudence, Law of Evidence, Law of Commercial Transactions, Administrative Law, International Law, and Family Law
- Attendant, International Conference and Centre on Law and Religion Studies

Research Project Topic: Eradication of Domestic Violence in Nigeria: a myth or a reality.

SKILLS

- Ability to make complex research
- Effective organizational skills with teamwork abilities
- Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint, Outlook)
- Exceptional analytical and problem-solving skills
- Good oral and written communication skills

CERTIFICATIONS

- King & Wood Mallesons
Global Introduction to Law Program, May 2020
- White & Case LLP, April 2020
Virtual Experience Program
- International Conference and Centre on Law and Religion Studies

LEADERSHIP POSITIONS HELD

- Financial Secretary, Legal Aid Group, Niger State
- Vice President, Legal Aid Group, Niger State

INTERESTS AND ACTIVITIES

WRITING

- Engaged in writing articles spanning across several niches
- Edited project works and ebooks

VOLUNTEER ACTIVITIES

WOMEN'S LAW CLINIC

FEBRUARY 2017 – DECEMBER 2017

- Reviewed cases of indigent women
- Closed files on settled cases of domestic violence
- Interviewed indigent women

CLEAN EARTH SOCIETY

MARCH 2016 – DECEMBER 2016

- Conducted environmental and clean earth awareness in Ajibode community of about 500-1000 residents