



NATIONAL YOUTH SERVICE CORPS

ONDO STATE

Nysc Ondo State Secretariat Akure

C
THE PRINCIPAL,
Uso Comprehensive College,
Uso, Owo
Date Posted: 08 Jan 2020



POSTING OF 2019 BATCH C MEMBER OF NATIONAL YOUTH SERVICE CORPS

I wish to inform you that the under mentioned corps member is posted to your organization for her one year National Service. Corps Member's Local Government area is **Owo**


NAME: **Richards, Opeyemi Eniola**
CALL-UP NUMBER: **NYSC/IFE/2019/375164**
DATE OF REGISTRATION: **28 Nov 2019**
PROBABLE DATE OF DISCHARGE: **27 Nov 2020**
(3 weeks Termination Leave Inclusive)

SEX: **Female**
STATE CODE: **OD/19C/3638**
FIELD OF SPECIALIZATION: **Education/English**
QUALIFICATION: **BA. ED.**

KINDLY quote the State Code No. in any correspondence to this office. Please, let us know when She reports to you by writing to this office using your letter headed paper. I enjoin you to note the following policy guidelines with regards to posting of corps members.

1. Corps Members should be regarded as staff of your establishment and be given adequate job assignment and positions of responsibility commensurate with their qualifications, training and experience.
2. **STATUTORY RESPONSIBILITIES OF EMPLOYERS**
3. Provide Corps Members with a modest accommodation or at least reasonable allowance per month in lieu.
4. Provide transport for the corps members to and from the place of work or reasonable amount per month in lieu.
5. Extend medical facilities and other welfare services provided for other members of staff to corps members.
6. **MONTHLY CLEARANCE LETTER:** All Employers must issue clearance letters to only corps members who have satisfactorily performed their duties for the month. Corps members must submit their monthly clearance letters between 1st and 10th of every month to qualify for payment by the secretariat. NYSC pays Corps members monthly allowance through banks approved by NYSC.
7. The accepted line of communication on all issues shall be through Corps member's Employer to the Local Government Inspector to the State Coordinator and vice versa.
8. Release Corps members for Community Development Service (CDS) once a week.
9. Transport Corps members from Orientation Camp at the end of the orientation course to their places of primary assignment or pay an appropriate transportation fare to them on assumption of duty.
10. **DISCIPLINE:** Paragraph 1 above suggests that corps member shall be issued appropriate internal queries like any other staff member on violation of organization rules/regulations. Other cases of indiscipline which cannot be handled by our organization should be reported immediately to the NYSC State coordinator.
11. Employers are please requested to send quarterly evaluation reports on Corps members using NYSC forms 2B & 2C which will be available to them on quarterly basis.
12. The state Coordinator reserves the right to re-post any Corps member to another establishment if the need arises.
13. No employer has the power to permit a Corps member to travel outside Ondo State. Corps members can only travel for their wedding and convocation on approval by State Coordinator.
14. Corps Employers are not permitted to conduct interview/examination for Corps members as a prerequisite for acceptance.
15. Our email address is **ondostatenysc@yahoo.com** for any confirmation on corps member.
16. Corps member's Zonal/Local Government Inspector is **AKANBI OPEYEMI (08035883103)**

ANY ALTERATION NOT ENDORSED BY THE UNDERSIGNED RENDERS THIS LETTER INVALID
NYSC Ondo State


State Coordinator
Ondo State

ACCEPTANCE/REJECTION SLIP

This is to confirm the **Acceptance/Rejection** of **Richards, Opeyemi Eniola**, with Call-Up No. **NYSC/IFE/2019/375164**, and State Code **OD/19C/3638** for a year National Service Scheme in our organisation **Uso Comprehensive College**.

Date:.....

Name, Designation and Signature:.....