

ADAKPOR DAVID OKETA

6, Rhoda Ogunye Street, off Unity Estate, Badore, Ajah, Lagos

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PERSONAL DATA

Sex: Male
Date of Birth: 18, November, 1981
Place of Birth: Ibadan, Oyo State
State of Origin: Delta State
L.G.A Origin: Isoko North
Marital Status: Married

CAREERS OBJECTIVES

Result oriented in Electrical Installation and Administration, and maintenance. striving to ensure my organization attains its target of excellence in rendering quality services and total customer satisfaction. Good in data analysis and interpretations. A fast learner, not limited to my past work experience and therefore always willing to learn and communicate. An excellent team player, innovative, focused and goal oriented.

SKILLS:

Detailed oriented excellent communication and organization skills Proficient with Computer application such as Microsoft Word, Microsoft Excel, Microsoft Access and Internet services Good communication and a good team player and interpersonal skills.

Have the ability to work as a team and very reliable, truthful, faithful and innovative.

INSTITUTION ATTENDED WITH DATE:

Moshood Abiola Polytechnic, Ojere, Abeokuta Ogun state	2011
Delta State Polytechnic, Otefe-Oghara, Delta State	2006
Wahab Folawiyo High School, Osborn, Ikoyi Lagos	2003
Ovie Primary School, Ellu, Delta State	1993

CERTIFICATE OBTAINED WITH DATE:

- | | |
|---|------|
| • National Youth Service Corps (NYSC) | 2013 |
| • Health, Safety and Environment HSE I,II&III | 2012 |
| • HND Electrical/Electronic Engineering(Lower Credit) | 2011 |
| • ND Electrical/Electronic Engineering (Lower Credit) | 2006 |
| • WAEC West African Examination Council | 2003 |
| • First School Leaving Certificate | 1993 |

WORKING EXPERIENCE:

LAFARGE HOLCIM/JOZA GLOBAL LOGISTICS LTD

2016-2018

Position: Maintenance Manager

- Ensure all equipment, trailers; tankers are in tenable and functional state always.
- Advise the Management on efficient management of the workshop maintenance and the equipment.
- Managing and monitoring the operations performance of the entire maintenance asset.
- Develop and administer effective schedules of maintenance, repairs and preventive troubleshooting plan for the workshop.
- Reports daily/weekly on equipment status and functionalities.
- Execute early preventive/corrective measure on early warning signs to prevent escalation for all equipment through effective damage control.
- Collates maintenance operations' budget & optimize cost of maintenance with regards to Return on Investment for all equipment, trailers and tankers, etc.
- Effectively coordinates all the team members (Mechanics, Vulcanizers, Technicians, Electricians, Battery Charger, etc.) and ensure strict compliance to required Safety in the Yard and prompt execution of their daily tasks and targets
- Develop as required, and implement, risk based inspection programmes to improve asset integrity with a strong focus on safety, cost, communication, efficiency, housekeeping, daily cleanliness of all trailers and tankers, recordkeeping and integrity, etc.
- Manage all issues which have potential to impact workshop equipment integrity, including logistics procedures, repairs, maintenance, replacement, utilization, vendor interface, process/procedures, and operational systems, and verification/assurance and personnel (artisans) competency at all times.
- Ensure that equipment are maintained in accordance with management directive.
- Ensure that the workshop maintenance strategy, equipment operation system and overall capacity utilization are working effectively.
- Strengthen the cooperation in the maintenance Unit and focus on utilizing the expertise and capacity across to improve on the efficiency of the workshop equipment provided.
- Adhere to and implement as required, Company health, safety, quality and environmental procedures to avoid any risks in the maintenance workshop.
- Work with relevant individuals and units to co-create value.
- Maintain individual records and files for each equipment and develop progressive chart on their performance utilization

LAFARGE HOLCIM/JOZA GLOBAL LOGISTICS LTD

2017

Position: Logistics/Fleet Supervisor

- Ability to manage all fleets under my supervision and ensure timey arrival at their various destinations.
- Manage, maintain and repair vehicles in safe and efficient working order.
- Maximize fleet availability.
- Minimize breakages, losses and wastages.
- Manage and maintain good commercial relationship with Transporters.

- Track drivers' performance and ensure strict adherence to safety regulations and safety trainings.
- Ensure targeted TAT is achieved by drivers.
- Send daily reports to head office.
- Coordinate the operation activities.
- Plan and schedule work in a proactive manner.
- Disseminate tasks to operational staff and ensure that all directives are being met constantly.
- Maintain good relationship with clients and follow up on their entire request.
- Assign task to each operations staff
- Ensure that effective relationships are maintained with all departments so that customer requirements can be understood.
- Maintain customer contact management
- Give daily reports of all operation activities to the management
- Ensure that multiple projects meet their projected deadlines effectively.

CHOICE MODEL ACADEMY

2016

Department: Academic

Position: Principal/Head of Department HOD,
Facilitator, JSS1, JSS2, JSS3, SS1 and SS2

VIK INDUSTRIES LIMITED

2015

Department: Production

Position: Production Operator/Machine Operator (PLC)

- Production of Plastic wares and kitchen utensil
- HR 300 Hengrun Plastic Moulds (Production Operator)
- DGP Windsor Injection Moulding, Blow moulding Extrusion System Machine (Production Operator)
- JON WAI Moulding Machine PLC (Programmable Logic Controller) Machine Operator

National Youth Service Corps (NYSC)

2013

- **Akanu Ibiam Federal Polytechnic, Unwana, and Afikpo**

2013

Department: Estate and Work Division

Position: (Supervisor) Electrical Installation and Maintenance.

- Installation of Heavy Duty Machinery such as, 500KVA, 350KVA, 150KVA, 60KVA generators and Engine Lathe etc
- Execute plans of electrical wiring for well-functioning lighting, intercom and other electrical systems
- Install electrical apparatus, fixtures and equipment for alarm and other systems

- Install safety and distribution components (e.g. switches, resistors, circuit-breaker panels etc.)
- Connect wiring in electrical circuits and networks ensuring compatibility of components
- Prepare and assemble conduits and connect wiring through them
- Prevent breakdown of systems by routinely inspecting
- Developed engineering and installation specifications and monitored compliance.
- Visited customer sites and collected information to evaluate and prepare detailed analysis and make appropriate recommendations of equipment and systems.
- Designed / drafted electrical systems for school hostels including public address system, fire alarm and lightning protection system of square foot facility.
- Trained employees on operational procedures with emphasis on quality, productivity, and overall equipment readiness
- Tested voltage, resistance, and phase angle in circuits, using voltmeters, ohmmeters, and phase rotation indicators

HOPE RACE COLLEGE BADORE

2010

Class Teacher

Omega savings and Loan Limited

2010

Department: (Mortgage Bankers)

Position: Operation /Omega savings Thrift Accounts

Servtrust/Prudential Guard Limited

2009

Position: Security Officer

INDUSTRIAL TRAINING

2007

Jimray and Son Enterprise

Position: Trainee

Electrical Design and Installation

- Execute plans of electrical wiring for well-functioning lighting, intercom and other electrical systems
- Install electrical apparatus, fixtures and equipment for alarm and other systems
- Install safety and distribution components (e.g. switches, resistors, circuit-breaker panels etc.)
- Connect wiring in electrical circuits and networks ensuring compatibility of components
- Prepare and assemble conduits and connect wiring through them
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• **PROFICIENCIES:**

- Ability to communicate fluently
- Good problem analyst and solution provider
- Great ability to work with minimum of no supervision
- Programmatic with high ability to drive a meaningful change
- Basic electrical maintenance skills

HOBBIES: Travelling, and Meeting People

REFEREES:**Mr. Rotimi Olajide**

School Principal

Holy Infant Schools, Mebamu Road, Afromedia, Lagos.

08035015163

Mr. Josu George

Pastor, of The Redeemed Christian Church of God

Living Hope Parish, Alapoti,

Ado-Odo, Ogun State.

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